



Revised Certificate of Registration of Society

I here by certify that **SHISHU KALYAN EDUCATIONAL SOCIETY.VILL. NAWADA DISTT.GURGAON** registered vide Registration Number 580 Year 1997-98 with District Registrar/Registrar, **Firm & Societies Haryana, Gurgaon** has been allotted a new Registration Number as under mentioned on this 14th day of **August (month), 2013** Year under the Haryana Registration and Regulation of Societies Act, 2012 (Haryana Act No. 1 of 2012).

State Code		District Code			Year of Registration				Registration Number				
H	R	0	1	8	2	0	1	3	0	0	8	6	8
Name of the society								Registered Office Address					
SHISHU KALYAN EDUCATIONAL SOCIETY								VILL. NAWADA DISTT.GURGAON					

Issued under my hand at Gurgaon this 14th day of (month) August, Year, 2013



Station: Gurgaon

District Registrar
Firms & Societies
Gurgaon

MEMORANDUM OF ASSOCIATION

1. This charitable public Board shall be designated as and known by the name of Shishu Kalyan Educational Society, Nawada.

2. Aims and Objects :

- a. To impart education (i) Literary Scientific (ii) Technical, Physical, Mental, Moral & Social Knowledge.
- b. To manage and run Shishu Kalyan High School, Nawada, and open other industrial and Educational Institutions for the children.
- c. To purchase and acquire and obtain for or to credit and charge upon. Sell or lot on hire or lease any immovable or immovable property of the Board.

d. To collect subscriptions, funds and other sorts of charities, Donations, etc. from persons or bodies alike and utilise the same for the furtherance of aims and objects setforth in this memorandum of association.

e. To raise loan from any credit institution, Bank etc. with or without security upto a limit of Rupees Fifty Thousands.

f. No portion of the income and property of the Board shall be paid or transferred directly or indirectly by way of profit to the members of the Board.

g. In case of any profit or other income accruing to the Board and the same shall be spent or applied in promoting the objects or the Board.



Raj Bala
President

[Signature]
Secretary

[Signature]
Treasurer

- h. In case the Board should have to be mould up or dissolved by some unforeseen circumstances, the assets of the Board shall not be distributed among the members and will be applied for the satisfaction of all debts and liabilities in the first instance.

And the balance if any shall be transfers of given to some other institution having objects similar to the objects of this Board to be determined by the members of the Board at or before the time of dissolution.

- i. We the following persons whose means and address are given below signify our assent under our hands and do hereby agree to be registered as a society under the Registration of Societies Act in accordance with the above Memorandum :-

S. No.	Name	Age	Occupation	Designation
1.	Smt. Rajbala D/o Shri Kehar Singh, V.P.O.- Daulat Pur, New Delhi	35yrs	House Wife	President
2.	Shri Rajpal S/o Shri Mangal Singh Village Nawada, P.O. Badha Sikanderpur, Distt. Gurgaon	47yrs	Business	Vice President
3.	Shri Tej Ram Yadav S/o Shri Chattar Singh, H.No. 447, Sector 10A, Gurgaon	40yrs	Business	Secretary
4.	Shri Narender, S/o Shri Sher Singh Village Majra P.O. Mahendergarh, Distt. Mahendergarh	39yrs	Service	Treasurer
5.	Smt. Rajesh D/o Shri C.S.Yadav C-63, Ashok Vihar, Gurgaon	32yrs	Business	Member
6.	Smt. Savita W/o Shri Rajbir, C-3, Ashok Vihar, Gurgaon	40yrs	House Wife	Member
7.	Shri Sunil Kumar C/o Shri Gopi Chand, Village Nawada, P.O. Badha Sikanderpur, Distt. Gurgaon	28yrs	Business	Member
8.	Shri Hitesh S/o Shri Rajender Yadav, H.No. 447, Sector 10, Gurgaon	24yrs	Service	Member
9.	Smt. Beena D/o Shri Om Prakash, V.P.O. Majri, Distt. Alwar, Rajasthan	24yrs	House Wife	Member

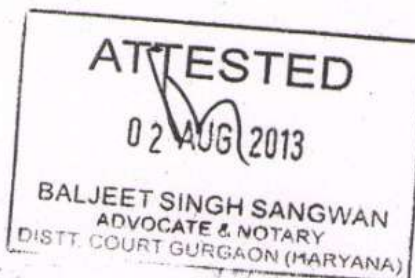
Rajbala
President

[Signature]
Secretary

[Signature]
Treasurer

We the several persons, whose name and address are hereunder submitted desirous of being formed into a society in pursuance of this memorandum of association.

S. No.	Name	Age	Occupation	Designation	Signature
1.	Smt. Rajbala D/o Shri Kehar Singh, V.P.O.- Daulat Pur, New Delhi	35yrs	House Wife	President	RajBala
2.	Shri Rajpal S/o Shri Mangal Singh Village Nawada, P.O. Badha Sikanderpur, Distt. Gurgaon	47yrs	Business	Vice President	RajPal
3.	Shri Tej Ram Yadav S/o Shri Chatter Singh, H.No. 447, Sector 10A, Gurgaon	40yrs	Business	Secretary	Tej Ram
4.	Shri Narender, S/o Shri Sher Singh Village Majra P.O. Mahendergarh, Distt. Mahendergarh	39yrs	Service	Treasurer	Narender
5.	Smt. Rajesh D/o Shri C.S.Yadav C-63, Ashok Vihar, Gurgaon	32yrs	Business	Member	Rajesh
6.	Smt. Savita W/o Shri Rajbir, C-3, Ashok Vihar, Gurgaon	40yrs	House Wife	Member	Savita
7.	Shri Sunil Kumar C/o Shri Gopi Chand Village Nawada, P.O. Badha Sikanderpur, Distt. Gurgaon	28yrs	Business	Member	Sunil
8.	Shri Hitesh S/o Shri Rajender Yadav, H.No. 447, Sector 10, Gurgaon	24yrs	Service	Member	Hitesh
9.	Smt. Beena D/o Shri Om Prakash, V.P.O. Majri, Distt. Alwar, Rajasthan	24yrs	House Wife	Member	Beena



Raj Bala
President

Tej Ram
Secretary

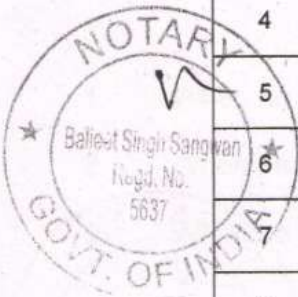
Narender
Treasurer

RULES OF ASSOCIATION

Articles of Association of Shishu Kalyan High School Management Board, Nawada
(Distt. Gurgaon).

1. The Board shall consist of the following members.

S.No.	Name	Designation
1	Smt. Raj Bala	President
2	Sh. Raj Pal	Vice President
3	Sh. Tej Ram Yadav	Secretary
4	Sh. Narender	Treasurer
5	Sh. Rajesh	Member
6	Smt. Savita	Member
7	Sh. Sunil Kumar	Member
8	Sh. Hitesh	Member
9	Smt. Beena	Member



2. The members of the Board shall elect the office bears amongst themselves of the Management Committee for three years.

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer
- e. Member - 02



The Headmaster of the school will act as an Ex-Officio-Member with a right to vote in the Management of the affair of school.

Raj Bala
President

Tej Ram Yadav
Secretary

Yash
Treasurer

DURATION

Every Office bearer shall ordinarily hold office for three years except the Principal

VACANCY

In the case of death, or resignation or otherwise of any member or office bearer of the Board, the remaining members of the Management Board shall be competent to elect any other person in his place. The remaining members shall be competent to carry on the work of the Board till the filling up of the vacancy and it will not effect the working of the Board.

DISQUALIFICATION OF THE MEMBERS

1. When he becomes insolvent
2. When he is adjudged of unsound mind.
3. When he is a minor.



MEETINGS

The Managing Board shall meet at least once in two months. Annual Meeting of the Board will be called every year consider the ins and outs of the working and other state of affairs of the Board in the month of June.

The Managing Board shall upon the requisition of the two members in writing or President or Secretary, be called upon whenever any special circumstances or emergency arises.

The Secretary of the Board shall communicate the date, time and place of the meeting together with its agenda giving notice of clear four days before the date fixed.

Raj Bala
President

[Signature]
Secretary

[Signature]
Treasurer

Agenda for the meeting shall be decided by the Secretary other items may be taken and considered with the special permission of Chairman in all the meetings.

QUORUM

The quorum of an annual and election meeting will be two-third while that of other meetings will be one third of the total member respectively. If the required quorum is not present in any meeting it shall be adjourned for a fortnight in the case of election and annual meeting and twenty – four.

DUTIES

President : He will be the head of the Management Board, unless prevented by the reasonable cause he shall preside over all meetings and exercise financial executive and administrative control over all affairs of the Boards.



Vice President : He shall act as President in the absence of the President.

Secretary : All correspondence in the name of the Board shall be in the name of the Secretary. He shall be incharge of the office records and do such financial and executive duty as may be entrusted to him by the Board. He shall be responsible for placing the accounts before the Managing Board.



Raj Bala
President

[Signature]
Secretary

[Signature]
Treasurer

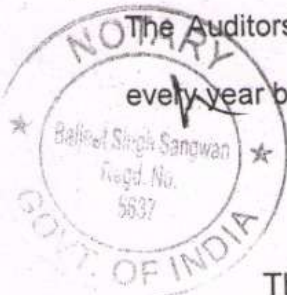
Treasurer : He shall receive all kinds of deposits, donation and other sums and deposits it in the name of the Board in any scheduled Bank to the decided by the Management Board withdrawals shall be made by the Treasurer under the Joint Signature of the self and the Secretary of the Board.

Principal : He shall be head of Shishu Kalyan High School in all internal affairs of it and shall enjoy and exercise all powers and rights vested in him by the Punjab Education Code.

AUDITORS



The Auditors of the Board and those or the institution under it shall be audited every year by an auditor appointed by the Managing Board



MAINTENANCE OF REGISTER

The General Secretary of the society shall maintain the following Registers for keeping upto date information of the respective areas of the working of the society.

- Register carrying the names and addresses of all the members of the society.
- Minutes book for keeping records of all the meeting of the society.
- Accounts books that is cash book and ledger shall be maintained by the cashier of the society.
- Stock Register shall be maintained by the General Secretary of the Society to maintain a record of the entire inventory of items of the assets of the society.

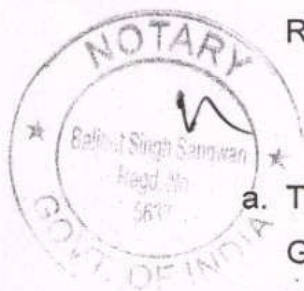
President

Secretary

Treasurer

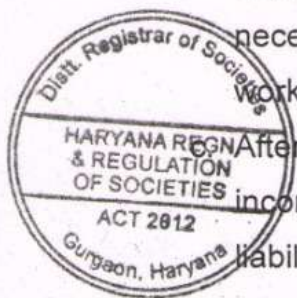
ENACTING/AMENDING/RESCINDING OF
RULES AND REGULATIONS

- a. The Governing Body shall have the power to make if necessary such Rules and Regulations for conducting its programme for its aims and objects with final approval of the Hon'ble President.
- b. These Rules and Regulations may be audited/Rescinded/Amended/Additions made any time by 2/3rd majority of the members of the General Body, with consent of the President. However the President is fully empowered for making such alternations/ amendments / additions whenever he feels necessary.
- c. Such alterations/ amendments/ additions of the Rules and Regulations of the Society shall be intimated to the Registrar of the Societies within 2 weeks of doing so.



DISSOLUTION

- a. The society shall be dissolved by 2/3rd of the members of General Body voting on this account.
- b. The society shall be dissolved if majority of the members of the General Body feel it is not possible to fulfil the aims and objects of the society or there is a paucity of funds necessary to run and organize the day to day functions and working of the society etc.



- c. After the dissolution of the society and property, assets and income of the society left after liquidating the debts and liabilities of the society shall be give to or transfer to some other institution having objects similar to the objects of the society.

Raj Bala
President

[Signature]
Secretary

[Signature]
Treasurer